

Woosehill Patient Participation Group

Supporting the Doctors, Nurses & Staff of Woosehill Medical Centre

Minutes for the Meeting on 15th August 2023 at 12:30pm

Present: Robin Swan (RS), Peter Fairman (PF), Jane Bingham (JB), Michael Taylor (MT), Neil Hodgson (NH), Sallyanne Steatham (SS), Sunny Tiwana (ST), Rowena Beach (RB), Jane Jacques (JJ) & Marjorie McDonald (MM)

Guests:

Alice Kunjappy-Clifton (AK) (Leader of Healthwatch within Wokingham)

Michael Rosefield (MR) (Advisory Board for Healthwatch)

Adrian Mather (AM) (Burma Hills Patient, Chair of the Wokingham Borough Health Overview Committee - looking for transparency in all areas of Health Services in Wokingham Borough, and within PPGs encourage them to grow & interface & work with all relevant partners of NHS (especially the Practice), trying to get all moving parts of the NHS collaborate together, Partner & Governor of RBH Trust)

Sarah Wise (SW) (BOBICB - Buckinghamshire, Oxfordshire & Berkshire West Integrated Care Board, Contract Manager for, in particular, Berkshire West GP practices)

This meeting will not follow the expected format as it is felt that the whole time will be taken with our visitors and what they can bring to the PPG

Welcome to our visitors who can give us an overview of their & our position within Wokingham & an overall view of how our funding is managed also to open our levels of communication to Healthwatch & BOB.

At this stage the minutes are waiting for responses from the guests - I asked them to check their parts & let me know what needed changing if anything. So far after more than a week I have not heard from any of them!! Perhaps they are on holiday. Therefore the minutes here will not include that part.

1. Apologies

None

2. Flu Clinic Questionnaire

One of the things we decided was that we needed a box to put answers in, these could be a cardboard box or plastic trays. One of us needs to collect them each week so that they are all together MM offered to do that, keeping them all together for us to do some work on them. It took the staff months to do it last time especially as the one lady tasked with this was putting it straight into the computer - we need a simple method of recording the answers. MM devised a collection sheet which showed the 5-bar gate method of collecting and then afterwards they can easily be entered into the computer. The only questions this does not allow for are the wordy ones we could decide how to record these answers at our next meeting. We could put on the back 'If you wish to comment further either email or write to the PPG' Or please indicate if you would be willing to take part in a survey and someone will be in touch. If you would like to discuss your answers further please phone, email the PPG or leave your email address, we thought

that it would be a good idea to have this on the website as well. It was felt that the latter would be much easier as they don't have our contact details, it was then decided that we should say we can contact you or you can contact us giving the PPG address. There will be a notice to say that no other services are available for this session so that people don't try to make appointments etc. This will be A3 in size MM has a black & white A3 Printer. This will be outside on the notice boards . There will also be an A4 sheet explaining who we are.

3. Date of next meeting

12 September 2023 at 12:30pm

cc: RS, PF, JB, KC, MT, NH, SS, ST, RA, RB, JJ, CA, KL & MM